



Landlord and Tenant Payment Plan Agreement

Date: _____

Rental Company / Landlord Name: _____

Landlord Mailing Address: _____

Landlord Phone: _____ Landlord Email: _____

Tenant Name: _____

Physical Address of the rental unit: _____

Tenant Phone: _____ Tenant Email: _____

Current Status of the Lease

Security deposit received at move-in: \$ _____; Monthly Rent: \$ _____

Date Tenant moved in: _____; Date Lease is up for renewal: _____

As of the date of this agreement, Tenant owes Landlord \$ _____

Description of the amount due: *(e.g., \$250 for April 2020 rent, \$500 for May 2020 rent, & \$50 late fee)*

Landlord and Tenant do hereby agree to amend the Lease referenced above, with respect to the rent owed by Tenant, as more particularly set forth on the following page(s). Landlord and Tenant acknowledge that this Agreement substantively amends the Lease with respect to the matters set forth herein, but only as specifically set forth herein.

By their signatures below, both parties agree to the foregoing and acknowledge the accuracy of all information on this page.

Landlord: _____ Tenant: _____



Landlord and Tenant Payment Plan Agreement

Landlord and Tenant agree to the following:

(Landlord to initial next to each applicable category)

_____ Landlord will waive late fees in the amount of : \$ _____

_____ Landlord will forgive \$ _____ of rent arrears

_____ Landlord will forgive \$ _____ rent for the month(s) of _____

_____ Landlord will reduce rent by \$ _____ for the month(s) of _____

_____ Landlord will apply \$ _____ of security deposit toward rental arrears.

Tenant agrees to the following repayment schedule for rental arrears:

(e.g., May 2020 \$500; June 2020 \$600; July 2020 \$700; use additional page if needed)

Month _____ Year _____ Payment: _____

Month _____ Year _____ Payment: _____

Month _____ Year _____ Payment: _____

Month _____ Year _____ Payment: _____

Landlord will accept complete balance due payment at any time without penalty.

Landlord and Tenant agree to these additional arrangements *(e.g., forgiving rent for maintenance/cleaning services completed by resident)*:

Rent payments not covered in this agreement are due according to the original lease agreement, as the same may have been previously amended by Landlord and Tenant. Failure to abide by this schedule may result in penalty up to and including eviction.

This document is intended to provide short term relief to the Tenant and amends the Lease only as specifically provided herein. Except as specifically provided herein, the Lease remains in full force and effect and, except as specifically provided herein, this Agreement does not change any of the terms or conditions of the Lease or the rights and responsibilities of Landlord and Tenant thereunder.

By their signatures below, both parties agree to the terms of this Payment Plan Agreement and to be bound thereby.

Landlord: _____

Tenant: _____